

RR BOARD MEETING Minutes – 01/19/2020

In attendance:

Marcy Foster, President (by phone)
Mike McCord, Vice President (by phone)
Cailin Clinton, Member at Large
Mary Goebel, Director of Walking Program
John Koss, Secretary

Catherine Nelson, Member at Large
Pablo Raffo, Member at Large
Mary Shedlock, Treasurer
Jack Tozier, Member at Large

Old Business

Election status: voting on nominated candidates will be open from January 23rd to February 7th. The names of the newly elected Board members will be announced at the Annual Meeting on February 15th. *John will forward to the Board a list of nominees who declined to appear on the ballot and offered to help with other duties that may arise.*

Annual Meeting: The annual meeting date will be February 15th. Luz Blakney is preparing a slide show. *Catherine will prepare a preliminary list of volunteers to be recognized for the following programs and will circulate it to program leads for review and update:* Finish Line Services, RMR, 10 Weeks to 10K, Youth in Motion, Womens' Training Program, Interval Training, Pool Party, water support, potlucks, and annual meeting. That list, along with group photos of the programs, if available, will be appended to the slide show. The main course will be from On the Border. A SignUpGenius is open for RSVPs, and members are asked to bring either an appetizer, side dish, salad or dessert. The SignUpGenius is also requesting volunteer support. A liquor license will be needed. A gift will be purchased for all guests at the meeting.

Green Jacket Award: This year's Joe Fleig (Green Jacket) award winner was selected. *Marcy is ordering the Green Jacket.*

RR Logo Selection and Merchandise Survey: Cailin circulated a summary of voting so far. So far, one new logo and the current logo have received substantially more votes than the other choices. Short-sleeve and long-sleeve athletic shirts are the leading merchandise choices. Voting will close on January 31, and the logo winner will be announced at the annual meeting. Prizes will be awarded at the annual meeting to those who submitted each one of the three new logo candidates.

Winter Training Program: Liz Bagley is the lead and is doing the coaching. There are more than 40 participants, and for some this is their first involvement with Reston Runners. Marcy is the liaison to Liz. *It was suggested that T-shirts should be provided to the participants and they should be offered a discount for race registration for the RMR.* Regarding payment of a fee to the coach, Mary Shedlock confirmed that fees of amounts less than \$600 need not be reported by the Club to the IRS.

Succession planning: New leads need to be selected for the Pool Party and the Women's Training Program (WTP). Molly has already conducted the first planning meeting for the WTP. Mary Shedlock attended that meeting and will be the Board's liaison to the program. Board members will be reaching out to last year's leads for the Interval Training Program and Youth in Motion to inquire if they are willing to lead those programs again.

Valentine's Day Run: The Valentine's Day Prediction Run will be held on Saturday, February 15th. *Mary Shedlock will purchase coffee, donuts, and awards for the winners*, including three prediction time winners, three trivia question winners, and one booby prize for the least accurate prediction. Catherine arranged for the timing clock to be brought to the community center and for timing to be conducted – John will do this.

Saturday Potlucks: The Board decided to post a SignUpGenius for persons interested in hosting a potluck for club members. Catherine will host a potluck in September. Pablo can host one in the summer. Another club member has also expressed interest in hosting.

RRCA Safety Guidelines: *John will forward a link to the RRCA safety guidelines to the Board.*

Old Business:

RRCA membership and insurance renewal: Completed. John posted our certificate of insurance on the Reston Runners Google drive.

Board responsibilities: Marcy, Mike and Catherine developed a model for strengthening Reston Runners governance. The addition of Membership and Social/Food points of responsibility was discussed. *Marcy, Mike and Catherine will discuss the model with the Board during a future meeting.*

Publicity: *Pablo will take Runners Marathon of Reston cards to PR.*

Documenting plans and materials for Club annual events and programs: There is an ongoing effort to collect descriptions of program plans and records from current program leads. The descriptions, related materials and tools will be posted on the Club's Google documents repository for use by incoming program/event leads.

Special Event Pages: *Pablo is implementing pages on Facebook for special events*, pursuant to Bill D'Agostino's suggestion. This will be started with a list of upcoming races.

Treasurer's report: The club has a balance of \$12,056 in our account. *John will draft an announcement for the website seeking a qualified/interested member willing to prepare the tax return as well as the 501(c)3 report.* Mary is looking for an improved method to separate RRCA donations from membership dues when payments are made to the club.

Membership – Jack will send a renewal notice to individuals who had memberships in 2018 or 2019 and have not yet renewed for 2020.

Future meeting schedule: A meeting of the newly elected Board is scheduled for March 7th.