

RESTON RUNNERS BOARD OF DIRECTORS
JUNE 2020 MEETING MINUTES

Date: June 13, 2020 **Start Time:** 9:33 am **End Time:** 11:53 am

Meeting Attendees

Present	Not Present	Other
Mike McCord		
Catherine Nelson		
Mary Shedlock		
Claire Tse		
Jack Tozier		
Mary Goebel		
Caitlin McBride		
Jeannie Johns		
Dan Grove		

Prior Business:

Prior Meeting Minutes:

Minutes from the RR Meeting of the Board for May were delayed for final edits distribution with changes. These will be posted to the RR website following the June meeting.

Topic 1 Raising of RR Annual Membership Fees and logistics to be discussed during this meeting

Current Business:

President's Report

Mike McCord raised the following discussion items:

Reston Runners Financial Status/Outlook and Potential Dues Increase – decision to send this proposal to raise the dues to the RR population, as supported by the members' survey responses – the dues have not been covering operational costs and dues have not been raised for years

- Financial Status and Forecast as of 31 May
- Structure of fixed and variable costs vs. dues and program income – recap of May discussion around as dues income does not cover the operational costs where programs have been making up the deficit, and need to rebalance income as a business issue to
- Size of dues increase needed
 - One-time/temporary vs. permanent dues increase – permanent increase to cover RR annual costs – motion passed anonymously, zero opposed
 - Do we apply increase equally regardless of membership type/duration – consider – discussion to consider one membership cost, grandfather current multiple-year rate until renewal rate, send out letter to grandfather to contribute the extra money – unanimous agreement – we are less expensive than other clubs – single value membership to auto-renew

RESTON RUNNERS BOARD OF DIRECTORS
JUNE 2020 MEETING MINUTES

- Do we need to cut expenses first/ reconsider size of donation to RRCF?
 - RR to cut expenses back via potlucks vs. catering; based on income from our programs, \$10K deficit in 2020; RMR makes income, other programs cover costs
 - RRCF is a program funded by RMR and YIM
- Socializing dues proposal in advance of a general meeting
 - Deficit \$10K – need to raise the fees - fixed expenses annually without member gifts \$16K+ based on 40 members
 - Single membership only, remove family rates
 - Suggest \$40 /member annually to breakeven
 - Take out the social (facilities, food, drinks)= \$7K; have to have an annual meeting; biggest cost is food and drinks
 - Discussion around eliminating general membership for rate increases
- Scheduling a special general meeting to vote on dues change
 - Propose from \$15/member to \$35/member; single memberships only while keeping social events and monitoring costs ; socialize with storytelling letter with details
 - Possible online conference call – share info and here is the link to vote
 - <https://support.zoom.us/hc/en-us/articles/213756303-Polling-for-meetings>
 - To change the bylaws to raise or low dues needs to go to the general membership – possible topics for annual meeting
 - Need a quorum of the membership to be present – constitutes a quorum based on RR bylaws – twice of elected officers plus 1 – communicate via eNews, use chat feature and offer FAQs before the online meeting

When and how to resume and conduct weekly run/walks – schedule-based or needs-based? We are in Phase 2; do we resume runs or wait (use Chicago running document to modify based on VA and FFX County) – BOD suggests starting RR runs and walks in July 1, 2020 with appropriate messaging for disclaimer, suggested courses, post no hydration and the governor’s best practices guidelines. BOD will compose appropriate messaging – talk about weekend RR schedule only.

- State of VA and Fairfax standards for Phase 2 (<50 people, 10 feet separation) – need to follow rules identified by state
- RRCA or insurance-related requirements? RR has to follow State of VA and Fairfax County rules
- Run/walks – staggered starts? Can we enforce 10 feet separation? – We need to identify appropriate locations and not offer hydration yet – change locations that are group sensitive and connect with Course Committee; encouraged staggered starts; all announcements will be posted on eNews
- Water support- decision at previous meeting was to suspend - continue to encourage athletes to bring their own hydration
- Post-run socializing to include group indoor or outdoor dining

RESTON RUNNERS BOARD OF DIRECTORS
JUNE 2020 MEETING MINUTES

Finance Committee Report

Mary Shedlock reported out on the current financial position of the club. Financial statements were provided to the Board in advance. Key discussion points included:

- Income and expenses every year for financial P&L
 - Most of money is in CDs – can borrow from CDs or other programs - previous BODs have spent lots of money spent back to the members over the years back to the members
 - One CD maturing next week is being added back to the operating liquidity

Status of event plans and FCPS permits/RA reservations

- Interval Training Program - with VA and FFX County protocols, there is interest, yet concerns about coaching
- 10 Weeks to 10K with VA and FFX County protocols, John Koss has plan for social distance with his coaches
- Pool Party/possible general meeting, Summer 2020
- Annual Meeting: anticipate February 2021

Governance Committee Report

The Governance Committee - **Continue/finalize Board organization/oversight portfolio**

- Catherine will resend assigned roles and what it means fiduciary and operations – coordinating on the committees and outside volunteers on shared drive
- Fiduciary/Admin needs to have Mike, Catherine, Mary S, Claire and Jack (as executive committee members + Communication)

Membership/Administration Report

Jack Tozier, Chair of the Membership Committee, provided a summary of membership statistics and changes. Other key discussion points included:

- Shared the statistics of current members, expired memberships and family memberships

Run/Walk Committee Report

Mary Goebel, Chair of the Run/Walk Committee reported on the following:

- Continue to have ad hoc groups for runs and walks on Tuesday and Thursdays
- Individuals meeting at various parking lots for small group runs and walks

Programs Report

Community-Related Issues

- Reston Sports Council: report from May 27 virtual meeting
- Update on Reston Century, Reston Triathlon, Reston Sprint Tri
 - Perfect 10k – Sept – hope to be happening
 - Leesburg – hope to open

RESTON RUNNERS BOARD OF DIRECTORS
JUNE 2020 MEETING MINUTES

- MCM – possible race
- Status of PRR Races, Army 10-Miler, Marine Corps Marathon
- RA – will not reopen the water fountains, bathrooms yet even though we are in Phase 2
- Reston Century Bike Ride (Aug) canceled
- Reston Triathlon (Sept) will be canceled but they haven't announced it yet [so we cannot post this in the minutes on our website until they do which will be soon]
- Reston Sprint Tri (moved from May to Aug) likely be a virtual event only
- All PRR races through mid-August are virtual including Leesburg 20k
- PRR currently planning/hoping to do the following Reston events as actual races:
 - South Lakes 10K, Aug 30
 - Perfect 10 10K/10M, Sept 27 (this is what 10 weeks to 10k trains for)
 - 5k races on Oct 18, Nov 26, Dec 6 and New Year's Day 2021
- Army Ten Miler (Oct) has delayed/not opened registration yet
- Marine Corps Marathon (Oct) held registration but we are not yet sure what will happen with the event
- Eagleman half-Ironman on Eastern Shore delayed from June to September
- Reston YMCA opens Monday June 15
- RA on verge of reopening some Reston pools for lap swimming, but hasn't done so yet

Communications Report

Chair of the Communications Committee reported on the following:

- Diversity and Inclusion in Reston Runners
 - Think about how to increase diversity – Caitlin and Claire to start work on creating online social media expansion plan to welcome new members

Other Miscellaneous Topics

Dates to Remember:

Next BoD Meeting: 07/11/2020
Summer Party: TBD
RMR: TBD